

JAFAR MALIK IAS

DIRECTOR

SAMOOHKA  
SANNADHASENA



GOVERNMENT OF KERALA

Directorate of Samoohika  
Sannadhasena,  
Room No. 705,  
6<sup>th</sup> Floor, Annexe I,  
Government Secretariat,  
Thiruvananthapuram - 001  
Phone Office : 0471-2517437

Email : ssannadhasena@gmail.com

No. DSSS/Procurement/10/2022

15.10.2022

**QUOTATION NOTICE**

**Sub: - Directorate of Samoohika Sannadhasena – Quotation for Procuring Laptops –Reg.**

Sealed competitive quotations are invited from reputed manufacturers/agencies for the Supply of 02 high-end Laptops to the Directorate of Samoohika Sannadhasena, 6<sup>th</sup> Floor, Annexe I, Government Secretariat, Thiruvananthapuram – 695001. The specifications are as follows –

SL. No	Item/ Particulars	Number/Specifications
1	<b>Required Quantity</b>	<b>02</b>
2	Processor Brand	Intel
3	Processor Type	i3
4	Processor Speed and Generation	11 <sup>th</sup> Generation
5	RAM Size	8GB
6	Memory Technology	DDR4
7	Hard Drive Size and Technology	512 GB and SSD
8	OS Architecture	64 Bit
9	Operating System	Windows 11
10	Screen Size	15”
11	USB Port	2 Nos
12	HDMI Port	1 No
13	Multi card slot	1 No.
14	Connectivity features	LAN, Wireless LAN, Bluetooth
15	Audio details	Headphones, speaker
16	Included components	Laptop, Adapter, Backpack, User manual, Mouse
17	Average Battery Life	8 hours
18	Battery	Lithium Ion

The bidders should quote the rates for the Coverage of the function in the schedule of quantities. Envelope containing the quotations should bear the superscription addressed as per the form of Quotation Notice and should reach the Office address by Hand/Post/Courier.

The full address of the firm should be given on the sealed envelope. Last date and time for receipt of quotations is 31/10/2022 at 3 PM. Late quotations will not be accepted. The quotations will be opened at 4 PM on 31/10/2022. The rate quoted should be inclusive of all taxes and delivery.

Due date and time for receipt of quotations	<b>31/10/ 2022, 3 PM</b>
Date and time for opening of quotations	<b>31/10/ 2022, 4 PM</b>
Designation and address of officer to whom the quotation is to be addressed	The Director, Samoohika Sannadhasena, Room No. 705, 6 <sup>th</sup> Floor, Annex I, Government Secretariat, Thiruvananthapuram – 695001 Ph: 0471-2517437
<b>Superscription</b>	<b>DSSS - Quotation for Laptops</b>

Sealed quotations are invited for the works specified in the list above. The rates quoted should be inclusive of all required specifications. The necessary superscription, due date for the receipt of quotations, and the name and address of officer to whom the quotation is to be sent are noted above. Any quotation received after the time fixed on the due date is liable to be rejected. Quotations not stipulating period of firmness and with price variation clause are liable to be rejected. The acceptance of the quotations will be subject to the following conditions.

1. Withdrawal from the quotation after it is accepted or failure to supply within a specified time or according to specifications will entail cancellation of the order and purchases being made at the offer's expenses from elsewhere, any loss incurred thereby being payable by the defaulting party. In such an event the Government reserves also the right to remove the defaulter's name from the list of Government suppliers permanently or for a specified number of years.
2. No representation for enhancement of price once accepted will be considered during the currency of the contract.
3. Any attempt on the part of tenderers or their agents to influence the Officers concerned in their favour by personal canvassing will disqualify the tenderers.
4. If any license or permit is required, tenderers must specify in their quotation and also state the authority to whom application to be made.
5. The prices quoted should be inclusive of all taxes, duties, cesses, etc., which are or may become payable by the contractor under existing or future laws or rules of the country of origin/supply or delivery the course of execution of the contract.
6. Any sum of money due and payable to the successful tenderer or contractor from Government shall be adjusted against any sum of money due to Government from him under any other contracts.
7. Payment will be made only after completing the works upon the satisfactory performance of the work awarding authority.
8. Special conditions, if any, printed on the quotation sheets of the tenderer or attached with the tender will not be applicable to the contract unless they are expressly accepted in writing by the purchases.

  
**Director**